

ENQUIRY

Ref: NCB/CA19-178/192137

January 17, 2020

Dear Sirs

Please let us have your Quotation for the following:

S.No.	Description	Qty	UOM
1	<p>Multifunction printer Mono color laserjet Functions Print, Copy, Scan, Email Print speed Up to 38 ppm Duty cycle minimum 50 to 80,000 pages monthly page volume 750 to 4000 Print technology Laser Print quality (best)Fine Lines (1200 x 1200 dpi) Print languages: HP PCL 6, HP PCL 5c, HP postscript level 3 emulation, PDF, URF, Native Office Display2.7" (6.86 cm) intuitive color touchscreen (CGD) Processor speed 1200 MHz Mobile printing capability:Apple AirPrint, Google Cloud Print, ePrint, Mobile Apps, Wi-Fi Direct Printing Connectivity, standard: 1 Hi-Speed USB 2.0, 1 rear host USB, 1 Front USB port Gigabit Ethernet LAN 10/100/1000BASE-T network Memory 512 MB Paper handling input, standard100-sheet tray 1, 250-sheet input tray 2, 50-sheet Automatic Document Feeder (ADF) Paper handling output, standard 150-sheet output bin Duplex printing Automatic (default) Media sizes: Tray 1: A4; A5; A6; B5 Media types: Paper, plain, EcoEFFICIENT, light, heavy, bond, colored, letterhead, preprinted, prepunched, recycled, rough, envelopes; labels; Scanner typeFlatbed, ADF Scan file formatPDF, JPG, TIFF Scan resolution, optical Up to 1200 x 1200 dpi Duplex ADF scanning Scan input modes: Front-panel scan, copy, email and user application via</p>	1.00	NO

NOTE :

KINDLY PROVIDE AUTHORIZED DISTRIBUTOR CERTIFICATE, OEM CERTIFICATE AND PROPRIETARY CERTIFICATE IF A SOLE MANUFACTURER

1. The quotation shall be submitted in a sealed envelope duly superscribed with the enquiry number, and the due date for Ref No: 192137. The bids should be addressed and to be mailed/couriered (sent by post/courier) to 'THE HEAD-PURCHASE'.

The bids are liable to be rejected if the sealed envelope is not addressed to "THE HEAD-PURCHASE" with Tender Ref No. and Item Description and due date. The bids delivered in person shall be dropped in Purchase Section. If the bids are sent through courier or mail, it should reach by submission date and time and NCBS will not be responsible for the delay.

2. DUE DATE FOR SUBMISSION OF QUOTATION AGAINST THIS ENQUIRY IS 31/01/2020 BY 5.30PM.

3. QUOTATIONS RECEIVED AFTER THE DUE DATE SHALL BE REJECTED.

4. The validity of your quotation should be for 60 days from the due date.

5. All duties, taxes, surcharge and cess as currently applicable must be stated in your quotation, separately. Otherwise your quote is liable to be rejected.

6. Your quotation should indicate delivery period & warranty period.

7. Delivery to be made to our stores. Please indicate charges, if any extra. Transit Insurance should be done upto NCBS Stores.

8. If you are unable to supply the quality, specifications or brand as mentioned in our enquiry, please state so and then offer alternative to quality/specifications.

9. Payment: within one month after delivery & acceptance/satisfactory installation.

10. Please ensure that the enquiry number and the due date is superscribed on the envelope failing which your quotation is liable to be rejected.

11. Since we are a public funded research institution, we are exempted from paying Customs duty (Except ad valorem duty of 5% + 2% Cess and 1% Cus Sec & High Edu. CESS vide Notification No. 51/96 with latest amendments) and excise duty vide Notification No. 10/97 CENTRAL EXCISE dated 01-03-1997 for all scientific equipments, technical instruments, equipments (including computers), their accessories, spares, consumables and software. Hence, please offer your prices

12. If the item is covered under DGS&D rate contract, please quote the rate as per the DGS&D rate contract with xerox copy of the DGS&D order.

13. Any dispute or differences that may arise between the parties shall be referred to the sole arbitration of the Centre Director or his nominees. The decision of the arbitrator shall be final and binding on the parties. The venue for arbitration shall be Bangalore. The provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time shall apply. The courts in Bangalore shall have exclusive jurisdiction to deal with any or all disputes between the parties.

14. TIFR is a public funded research institute and is entitled to concessional rate of GST @ 5% for certain items supplied for research purpose vide notification no. 47/2017 and 45/2017 dated 14th Nov, 2017. The offer should be submitted after fully considering the above notification.

15. Liquidity Damages: If the equipment/ items as per specifications in our P.O. is not supplied (shipped) within the specified delivery schedule, then liquidated damages (not in terms of penalty) will be imposed automatically and shall be deducted from the bill at the rate of 0.5% per week subject to a maximum of 10% of the order value.

16. Income Tax at the applicable rates as per the Indian Income Tax Act 1961 will be deducted at source for the services availed / ordered. In case of service provider, the rate of tax deduction shall be at 2% as per Section 194C, and in case of fee for professional / technical services

Yours faithfully
For and on behalf of
National Centre for Biological Sciences

HEAD PURCHASE