



National Center for Biological Sciences

Tata Institute of Fundamental Research

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Ref:NCB/CA17-253/163342

January 11, 2018

ENQUIRY

=> By Speed Post/Courier

Dear Sirs

Please let us have your Quotation for the following:

S.No.	Item Description	Qty	UOM
1	Semi-Micro Analytical Balance Specifications: 1. Capable to measure upto 5 (five) decimal places in gram scale or 2 (two) decimal places in mg scale. 2. Convenient switching between gram and milligram scale. 3. 3 (three) (left-right-top) perflex door covered weighing pan for accurate weighing and protection from dust 4. System should have Automatic Calibration system 5. System should have Level Indicator 6. One year warranty.	1.00	NO
2	Electronic Balance Specifications: 1. Capable to measure upto 2 (two) decimal places in gram scale. 2. Can measure >500 g. 3. System should have Calibration system 4. System should have Level Indicator 5. One year warranty.	1.00	NO
NOTE : 1. Please attach Authorization letter from your Principle supplier with quotation. 2.The quotations may be submitted in USD, Euro, GBP, JPY and any tradable currency.			

1. The bids shall be enclosed in an envelope and due date sealed duly marked Tender for _____ Ref No: 163342. The bids should be addressed and to be mailed to 'THE HEAD-PURCHASE'.

The bids are liable to be rejected if the sealed envelope is not addressed to "THE HEAD-PURCHASE" with Tender Ref No. and Item Description and due date. The bids delivered in person shall be dropped in Purchase Section. If the bids are sent through courier or mail, it should reach by submission date and time and NCBS will not be responsible for the delay.

2. DUE DATE FOR SUBMISSION OF QUOTATION AGAINST THIS ENQUIRY IS 01/02/2018

IMPORTANT NOTE: NCBS-TIFR is a public funded research institute and is entitled to concessional rate of GST @ 5% for items supplied for research purpose vide notification no. 45/2017 dated 14th Nov, 2017 . The offer should be submitted after fully considering the above notification.

3. QUOTATIONS RECEIVED AFTER THE DUE DATE SHALL BE REJECTED.

4. The validity of your quotation should be for 60 days from the due date.

5. All duties, taxes, surcharge and cess as currently applicable must be stated in your quotation, separately. Otherwise your quote is liable to be rejected.

6. Your quotation should indicate delivery period & warranty period.

7. Delivery to be made to our stores. Please indicate charges, if any extra. Transit Insurance should be done upto NCBS Stores.

8. If you are unable to supply the quality, specifications or brand as mentioned in our enquiry, please state so and then offer alternative to quality/specifications.

9. Payment: within one month after delivery & acceptance/satisfactory installation.

10. Please ensure that the enquiry number and the due date is superscribed on the envelope failing which your quotation is liable to be rejected.

11. Since we are a public funded research institution, we are exempted from paying Customs duty (Except ad valorem duty of 5% + 2% Cess and 1% Cus Sec & High Edu. CESS vide Notification No. 5/96 with latest amendments) and excise duty vide Notification No. 10/97 CENTRAL EXCISE dated 01-03-1997 for all scientific equipments, technical instruments, equipments (including computers), their accessories, spares, consumables and software. Hence, please offer your prices

12. If the item is covered under DGS&D rate contract, please quote the rate as per the DGS&D rate contract with xerox copy of the DGS&D order.

13. Any dispute or differences that may arise between the parties shall be referred to the sole arbitration of the Centre Director or his nominees. The decision of the arbitrator shall be final and binding on the parties. The venue for arbitration shall be Bangalore. The provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time shall apply. The courts in Bangalore shall have exclusive jurisdiction to deal with any or all disputes between the parties

Yours faithfully

For and on behalf of

National Centre for Biological Sciences



VINUTHA K S