



National Center for Biological Sciences

Tata Institute of Fundamental Research

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ENQUIRY

Ref: NCB/CM20-248/200339

July 27, 2020

Dear Sirs

Please let us have your Quotation for the following:

S.No.	Item Code	Description	Qty	UOM
1	LMPSI000223	<p>Summary:</p> <p>The National Centre for Biological Sciences (NCBS), located in Bangalore, is part of the Tata Institute of Fundamental Research (TIFR), specialising in advanced biological research. The Centre engages in basic and inter-disciplinary research in biology, ranging from the study of single molecules to ecology and evolution. NCBS forms part of the Bangalore Life Sciences Cluster, which collaborates to bring together fundamental research, translational studies, and technology development.</p> <p>Website: www.ncbs.res.in</p> <p>Tender for the Design of the NCBS Annual Report 2019-2020</p> <p>NCBS is looking for proposals by established Printers for its 2019-20 NCBS Annual Report. The report will highlight its scientific achievements in the years 2019-20 and provide an overview of the Centre, with profiles of its faculty and various themes.</p> <p>To view the quality and nature of the project please view the NCBS Annual Reports at: https://www.ncbs.res.in/annual-report</p> <p>SECTION 1: TECHNICAL REQUIREMENTS SPECIFICATION</p> <p>Scope of Work</p> <p>Name of Job: Offset Printing of the NCBS Report Print Cover: Natural Evolution Ivory, Four (4 pages) in 280gsm - 350gsm Inside pages: Natural Evolution Ivory on 120 gsm Size: A4 Binding: Perfect Binding Colour, Full colour throughout No. of Pages: 136 pages No. of copies: 200</p> <p>Print Progress,</p> <p>Completion Delivery schedule:</p> <p>The Vendor will cooperate with the Designer and discuss specific details of the files. The printer should be based in Bangalore (Urban) and be willing and able to travel to the institute and designer's office to facilitate the process, as necessary.</p>	200.00	NO

3. QUOTATIONS RECEIVED AFTER THE DUE DATE SHALL BE REJECTED.

4. The validity of your quotation should be for 60 days from the due date.

5. All duties, taxes, surcharge and cess as currently applicable must be stated in your quotation, separately. Otherwise your quote is liable to be rejected.

6. Your quotation should indicate delivery period & warranty period.

7. Delivery to be made to our stores. Please indicate charges, if any extra. Transit Insurance should be done upto NCBS Stores.

8. If you are unable to supply the quality, specifications or brand as mentioned in our enquiry, please state so and then offer alternative to quality/specifications.

9. Payment: within one month after delivery & acceptance/satisfactory installation.

10. Please ensure that the enquiry number and the due date is superscribed on the envelope failing which your quotation is liable to be rejected.

11. Since we are a public funded research institution, we are exempted from paying Customs duty (Except ad valorem duty of 5% + 2% Cess and 1% Cus Sec & High Edu. CESS vide Notification No. 51/96 with latest amendments) and excise duty vide Notification No. 10/97 CENTRAL EXCISE dated 01-03-1997 for all scientific equipments, technical instruments, equipments (including computers), their accessories, spares, consumables and software. Hence, please offer your prices

12. If the item is covered under DGS&D rate contract, please quote the rate as per the DGS&D rate contract with xerox copy of the DGS&D order.

13. Any dispute or differences that may arise between the parties shall be referred to the sole arbitration of the Centre Director or his nominees. The decision of the arbitrator shall be final and binding on the parties. The venue for arbitration shall be Bangalore. The provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time shall apply. The courts in Bangalore shall have exclusive jurisdiction to deal with any or all disputes between the parties.

14. TIFR is a public funded research institute and is entitled to concessional rate of GST @ 5% for certain items supplied for research purpose vide notification no. 47/2017 and 45/2017 dated 14th Nov, 2017. The offer should be submitted after fully considering the above notification.

15. Liquidity Damages: If the equipment/ items as per specifications in our P.O. is not supplied (shipped) within the specified delivery schedule, then liquidated damages (not in terms of penalty) will be imposed automatically and shall be deducted from the bill at the rate of 0.5% per week subject to a maximum of 10% of the order value.

16. Income Tax at the applicable rates as per the Indian Income Tax Act 1961 will be deducted at source for the services availed / ordered. In case of service provider, the rate of tax deduction shall be at 2% as per Section 194C, and in case of fee for professional / technical services

Yours faithfully
For and on behalf of
National Centre for Biological Sciences

