



national centre for biological sciences  
tata institute of fundamental research

National Center for Biological Sciences  
Tata Institute of Fundamental Research  
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**ENQUIRY**

Ref: NCB/IC18-72/181641

13-12-2018

Dear Sirs,  
Please let us have your Quotation for the following :

Si No	Description	Qty
1	Workstations  Intel core i5 Quad core or better (Option i5-8500 (6 cores, 9MB/6T, 4.1GHz) 8GB (1x8G) 2400MHz DDR4 Memory 1 no. 1TB 3.5 inch SATA 7200RPM Hard drive Integrated intel graphics card Dell 2419H Anti glare coat, Professional FHD LED IPS Monitor USB Keyboard and USB Mouse 1 no. 1Gbps Ethernet adapter 5 years Onsite Warranty from OEM The system will be used for linux OS The workstation should be small and placed underneath the desk, for example a minitower Optiplex series of workstations would be preferred	2 Nos

**Please also indicate specifically the following:**

1. The bids / quotation addressed to "THE HEAD – PURCHASE?" with Tender / Enquiry Ref No. and Item description should reach us before submission date and time. The bids/quotation are liable to be rejected, if not addressed to "THEHEAD – PURCHASE?".
2. EXIM CODE - 8 digit Customs Tariff Number – HSN (Harmonised System Nomenclature)
3. Country of origin
4. Place of shipment
5. Name, address, telephone number and fax numbers of your bankers
6. Your account number and swift number with the bank (required for payment purposes if the order materialises on your firm)
7. Please indicate freight and insurance charges separately.

**Important Note:**

10. Shipping by AIRFREIGHT ONLY – CARGO MODE
11. Port of Entry for Customs clearance is – BANGALORE
12. Please use International Freights which arrive directly into Bangalore. Ex. Lufthansa Airlines Cargo, Singapore Airlines Cargo
13. NO SHIPMENT SHOULD BE MADE THROUGH COURIER COMPANIES LIKE FEDEX, TNT, UPS, DHL ETC. SHIPMENTS SENT THROUGH FEDEX, TNT, UPS, DHL, ETC. WILL NOT BE ACCEPTED BY NCBS.
14. NCBS is exempted in paying customs duty (except advalorem duty of 5% + 2% cess and 1% Cus Sec & High Edu.CESS on CIF value)

PLEASE NOTE THAT PAYMENT WILL BE MADE THROUGH SIGHT DRAFT THROUGH BANK (CASH AGAINST DOCUMENTS). DOCUMENTS WILL BE RELEASED FROM THE BANK IMMEDIATELY ON

RECEIPT OF THE INTIMATION. BANK CHARGES INSIDE INDIA SHALL BE TO NCBS ACCOUNT AND OUTSIDE INDIA SHALL BE TO YOUR ACCOUNT. ALSO DO NOT INCLUDE CHARGES TOWARDS CUSTOMS DUTY IN YOUR PRICES SINCE NCBS WILL BEAR THIS EXPENDITURE.

9. Kindly expedite sending your Quote/Proforma Invoice/Invoice by courier so as to reach us latest by 03/01/2019, 5:30PM

8. Please indicate the Warranty Period and Delivery Period

10. "Liquidated damages: If the \_\_equipment/ items\_\_\_\_\_ as per specifications in our P.O. is not supplied (shipped) within the specified delivery schedule, then liquidated damages (not in terms of penalty) will be imposed automatically and shall be deducted from the bill at the rate of 0.5% per week subject to a maximum of 10% of the order value.

Yours faithfully  
For and on behalf of  
National Centre for Biological Sciences

  
Head Purchase