

**ENQUIRY- REMINDER 1**

Ref: NCB/CA19-225/192665(V)

July 21, 2020  
=>By Speed Post/Courier

Dear Sirs,  
Please let us have your Quotation for the following :

Sl.No	Item Description	Qty
1	<p><b>Supply installation and commissioning of Multifunction MONO MFP Laser printer</b></p> <p><b>Specifications:</b> Function: Copy, Email, Print, Scan Monthly Print Volume 2,000 pages Duty Cycle minimum 100000 images/month Print speed minimum 25PPM or more visual touch display Auto Duplex Printing Maximum print resolution 1200 x 1200 dpi Print Features: Application Defaults, Bi-directional Real-time Status, Booklet Creation, Draft Mode, Earth Smart, Job Identification, Job Monitoring, Personal Print, Print from USB, Sample Set, Saved Job, Scaling, Secure Print, Skip Blank Pages, Store and Recall Driver Settings, Two-sided Printing Print Languages: HP-GL, JPEG, PCL 5e, 6, PDF, TIFF, XPS Upto 1GHz or more processor Standard Memory minimum 2GB Connectivity: Ethernet 100/1000 Base-T, High-speed USB 3.0, NFC Tap-to-Pair, Operating System Support: Windows, Linux Mac OSx</p> <p><b>Copy Features:</b> Resolution 600 x 600 dpi Collation, Darkness Control, Edge Erase, ID Card Copy N-up Reduce, Enlarge 25% to 400% Original Type, Sample Copy, Sharpness</p> <p><b>Scan Features:</b> Scan to Email, Scan to Home, Scan to Network (Browse FTP or Browse SMB), Scan to USB Scan File Formats: JPG, Linearized PDF PDF/A, PDF single and multi-page, Password-protected PDF, Searchable PDF, TIFF (single and multi-page), XPS (single and multi-page) Device management features: Apple Bonjour, Email alerts, Embedded Web Server</p> <p><b>Accounting:</b> Network Accounting, Standard Accounting Media Capacity: Standard paper capacity 620 sheets Maximum paper capacity try Document handler: Duplex Automatic Document Feeder Paper Capacity and Size: Tray (Bypass tray): 100 sheets Tray 1: 520 sheets</p>	01.00 No.

<p>Media Size: A3, A4, A5, B5, A6  Paper size  Tray (Bypass tray): Custom sizes: 3.5 x 3.9 in. to 11.7 x 17 in. (89 x 98 mm to 297 x 432 mm)  Tray 1: Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in. (140 x 182 mm to 297 x 432 mm)</p> <p><b>Standard Security:</b>  AES 256-bit Encryption, Access Controls, Audit Log, Automatic Self-Signed Certificate Creation, Domain Filtering,  FIPS 140-2, Firmware Verification, IP Address Filtering, Immediate Disk Overwrite  Network Authentication, Port Filtering, Role Based Permissions, SNMPv3, Secure Email,  Secure Print, Secure Scan, Security Certificate Management, Smart Card Enablement (CAC/PIV/.NET), TLS/SSL</p> <p>5 Years complete Onsite OEM warranty  The system should be supplied with all the accessories required to function  System should operate at 230 V/ 50 Hz.  The system should be CE/ ISO certified.  The vendor should have the site visit for better understanding the requirement.  The system should be installed by the trained Engineer and should be trained on Application, operation and maintenance.  The product should be as per CE/IEC guideline and certificate from authorized body should be submitted. No self-declaration will be accepted.  Compliance to each of the above points should be separately indicated and evidence presence for each of them (Product brochures should be highlighted wherever required).  The service team should be stationed in Bangalore. Contact details of Engineer and office Address should be submitted with this offer.  The past performance/service support in NCBS/INSTEM/CCAMP should be satisfactory and the technical evaluation will be done accordingly.</p>	
<p><b>NOTE :1. Please provide authorization letter from OEM along with quotation.  2. The Price quoted against this RFQ should be extended to Bangalore Life Science Cluster (BLiSc)of NCBS, Instem and C-CAMP for placing repeat order as per norms, by any one or all institutes of Bangalore Life Science Cluster (BLiSc)</b></p>	

**1. The quotation shall be submitted in a sealed envelope duly superscribed with the enquiry number, and the due date for ..... Ref No: 192665. The bids should be addressed and to be mailed/couriered (sent by post/courier) to 'THE HEAD-PURCHASE'.**

The bids are liable to be rejected if the sealed envelope is not addressed to “THE HEAD-PURCHASE” with Tender Ref No. and Item Description and due date. The bids delivered in person shall be dropped in Purchase Section. If the bids are sent through courier or mail, it should reach by submission date and time and NCBS will not be responsible for the delay.

**2. DUE DATE FOR SUBMISSION OF QUOTATION AGAINST THIS ENQUIRY IS 29/07/2020 BY 5.30PM.**

3. QUOTATIONS RECEIVED AFTER THE DUE DATE SHALL BE REJECTED.

4. The validity of your quotation should be for 60 days from the due date.

5. All duties, taxes, surcharge and cess as currently applicable must be stated in your quotation, separately. Otherwise your quote is liable to be rejected.

6. Your quotation should indicate delivery period & warranty period.

7. Delivery to be made to our stores. Please indicate charges, if any extra. Transit Insurance should be done upto NCBS Stores.

8. If you are unable to supply the quality, specifications or brand as mentioned in our enquiry, please state so and then offer alternative to quality/specifications.

9. Payment: within one month after delivery & acceptance/satisfactory installation.

10. Please ensure that the enquiry number and the due date is superscribed on the envelope failing which your quotation is liable to be rejected.

11. Since we are a public funded research institution, we are exempted from paying Customs duty (Except ad valorem duty of 5% + 2% Cess and 1% Cus Sec & High Edu. CESS vide Notification No.51/96 with latest

amendments) and excise duty vide Notification No. 10/97 CENTRAL EXCISE dated 01-03-1997 for all scientific equipments, technical instruments, equipments (including computers), their accessories, spares, consumables and software. Hence, please offer your prices.

**12. If the item is covered under DGS&D rate contract, please quote the rate as per the DGS&D rate contract with xerox copy of the DGS&D order.**

13. Any dispute or differences that may arise between the parties shall be referred to the sole arbitration of the Centre Director or his nominees. The decision of the arbitrator shall be final and binding on the parties. The venue for arbitration shall be Bangalore. The provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time shall apply. The courts in Bangalore shall have exclusive jurisdiction to deal with any or all disputes between the parties.

**14. The quotations may be submitted in USD, Euro, GBP, JPY and any tradable currency.**

**15. TIFR-NCBS is a public funded research institute and is entitled to concessional rate of GST @ 5% for certain items supplied for reresearch purpose vide notification no. 47/2017 and 45/2017 dated 14th Nov, 2017. The offer should be submitted after fully considering the above notification.**

16. Liquidity Damages: If the equipment/ items as per specifications in our P.O. is not supplied (shipped) within the specified delivery schedule, then liquidated damages (not in terms of penalty) will be imposed automatically and shall be deducted from the bill at the rate of 0.5% per week subject to a maximum of 10% of the order value.

17. Income Tax at the applicable rates as per the Indian Income Tax Act 1961 will be deducted at source for the services availed / ordered. In case of service provider, the rate of tax deduction shall be at 2% as per Section 194C, and in case of fee for professional / technical services.

Yours faithfully  
For and on behalf of  
National Centre for Biological Sciences

Head Purchase