



Ref: NCB/F-163193/2017-2018 (N)

Date: December 26, 2017

## ENQUIRY

Dear Sirs,

Please let us have your Lowest Quote/Proforma Invoice indicating cost including packing, insurance, estimated airfreight charges, handling charges, etc. CIF/CIP upto NCBS Stores for the following materials:

| Sl. No. | Item/s description                                   | Item Qty. |
|---------|------------------------------------------------------|-----------|
| 1.      | Refrigerated Incubator Shaker as per specifications: | 2 No.     |

Please also indicate specifically the following:

1. The bids / quotation addressed to **“THE HEAD – PURCHASE”** with Tender / Enquiry Ref No. and Item Description should reach us before submission Date and Time. The bids / quotation are liable to be rejected, if not addressed to **“THE HEAD – PURCHASE”**.
2. **EXIM CODE - 8 digit Customs Tariff Number – HSN (Harmonised System Nomenclature)**
3. Country of origin
4. Place of shipment
5. Name, address, telephone number and fax numbers of your bankers
6. Your account number and swift number with the bank (required for payment purposes if the order materialises on your firm)
7. **Please indicate freight and insurance charges separately.**
8. Please indicate the Warranty Period and Delivery Period
9. Kindly expedite sending your Quote/Proforma Invoice/Invoice by courier so as to reach us latest by **11/01/2018**.

**Important Note:**

10. Shipping by AIRFREIGHT ONLY – CARGO MODE
11. Port of Entry for Customs clearance is – BANGALORE
12. Please use International Freights which arrive directly into Bangalore. Ex. Lufthansa Airlines Cargo, Singapore Airlines Cargo
13. NO SHIPMENT SHOULD BE MADE THROUGH COURIER COMPANIES LIKE FEDEX, TNT, UPS, DHL ETC. SHIPMENTS SENT THROUGH FEDEX, TNT, UPS, DHL, ETC. WILL NOT BE ACCEPTED BY NCBS.
14. NCBS is exempted in paying customs duty (except advalorem duty of 5% + 2% cess and 1% Cus Sec & High Edu. CESS on CIF value)

PLEASE NOTE THAT PAYMENT WILL BE MADE THROUGH SIGHT DRAFT THROUGH BANK (CASH AGAINST DOCUMENTS). DOCUMENTS WILL BE RELEASED FROM THE BANK IMMEDIATELY ON RECEIPT OF THE INTIMATION. BANK CHARGES INSIDE INDIA SHALL BE TO NCBS ACCOUNT AND OUTSIDE INDIA SHALL BE TO YOUR ACCOUNT. ALSO DO NOT INCLUDE CHARGES TOWARDS CUSTOMS DUTY IN YOUR PRICES SINCE NCBS WILL BEAR THIS EXPENDITURE.

Yours faithfully,  
For and on behalf of  
National Centre for Biological Sciences  
Nirmala K.S.