

NATIONAL CENTRE FOR BIOLOGICAL SCIENCES

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

GKVK, Bellary Road, Bangalore – 560 065

Tender Notice No.: NCBS/H-I&C/Tr-99/2018-19

dated 29.10.2018

1. Separate sealed item rate tenders are invited on behalf of the Centre Director, NCBS and will be received in the Office of the Head/I&C from contractors who have executed works of similar nature and magnitude, for the following work:

NAME OF WORK:- Balance works in Dining cum Recreation Hub (DHRH) including finishing works in Ground floor	
Estimated Cost: Rs. 8.20 Crores (Ref. enclosed Annexure – 2)	E.M.D. Rs. 16.40 Lakhs
Performance Guarantee:5% of the tendered value	Security Deposit: 2.5% of the tendered value
Date of Sale: From 12.11.2018 To 26.11.2018	Cost of Tender Documents Rs. 2500/- .(Non-refundable)
Date of receipt of tenders and opening of Technical bid: 30.11.2018	Opening of Price bid: Ref. Para 3b of this NIT
Time for Completion of work: 06 Months	

2. **Sale of tender documents:** Tender documents consisting of the plans, drawings, specifications, schedule of quantities of the various classes of work to be executed, the set of terms and conditions of contract (to be complied with by the contractor whose tender may be accepted) and other necessary documents pertaining to the work will be open for inspection by the contracting agencies and which can be seen / purchased in the office of Head/I&C between 10.00 hrs and 16.00 hrs. every day, except on Saturdays, Sundays and Public Holidays, on production of the following credentials / documents:
- a) Annual turnover as per ITCC or profit & loss statement for the 3 years. (Average annual turnover for the last 3 financial years should be at least Rs 2.46 Crores). Not having incurred any loss in more than 2 years during last 3 years ending financial year 31.03.2018.

- c) Experience of having successfully completed any of the following works during last seven years ending previous day of last day of submission of bids.
- (i) 3 similar works completed costing not less than **Rs. 3.28 Crores** each 40% of estimated amount put to tender **OR**
 - (ii) 2 similar works completed costing not less than **Rs. 4.92 Crores** each 60% of estimated amount put to tender **OR**
 - (iii) 1 similar work completed costing not less than **Rs. 6.56 Crores** 80% of estimated amount put to tender
- d) **Bidding Capacity:** The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula.

$$\text{Bidding Capacity} = \{[A \times N \times 2] - B\} \quad (\text{Ref. Form - 'C' and 'D' in Tender Document to furnish the details})$$

Where,

A= Maximum turnover in construction works executed in any one year during the last five years taking into account the completed as well as works in progress.

N= Number of years prescribed for completion of work for which bids has been invited.

B= Value of existing commitments and on-going works to be completed during the period of completion of work for which bids have been invited.

NOTE: The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to the last date of receipt of applications for tender.

- f) Latest Bank Solvency certificate issued after 31.03.2018 from any scheduled banks of Minimum Value (40% of the Estimate Amount put to Tender) of Rs. 3.28 Crores
- g) List of similar works in hand & works carried out by them for last 5 years indicating) i) Agency for whom executed, ii) Value of work, iii) Completion time as stipulated and actual, or present position of the work.
- h) List of construction plant, machinery, equipments, accessories & infrastructure facilities possessed by the agency to complete the work in time.
- i) List of Technical staff they possess.

- j) Performance certificates; WCT registration certificates; PAN (Permanent Account Number)

Similar Nature of work:- Refer **Annexure –‘A’** in this NIT.

The Tender Documents can be purchased, during the period of sale, on payment of prescribed fee (non- refundable) paid in cash or in the form of pay order or crossed Demand draft from any of the scheduled banks, payable in favour of “**National Centre for Biological Sciences**” A set of drawings, if specified, will be supplied along with tender documents, and it will be obligatory on the part of all the tenderers to return the tender drawings at the time of opening of tenders.

3. Submission of Tender & Opening:

The tenderers shall be required to submit the bids in two envelopes in sealed cloth lined covers as below:-

Envelope 1 – Technical bid with EMD

Envelope 2 -- Financial bid

- a. Envelope 1 should be super scribed with “Technical and Commercial bid” and contain the EMD in the prescribed form, any deviation with respect to SOQ/ Departmental conditions, list of works done and their details etc.
- b. Envelope 2 should contain the financial bid.

All the two envelopes shall be put in another sealed cloth lined cover super scribed with the name of work, NIT number and name of the Tenderer. The envelope - 1 will be opened first, in the presence of intending tenderers, on the due date and time for receipt and opening. (It may be noted that only those Envelope–1) containing EMD in the prescribed form shall be taken for further consideration and all others, without EMD shall be rejected). **Proper evaluation of the technical offers opened will be done with the inspection of works done by Tenderers if required by NCBS committee (As per enclosed Annexure – 1).** After the above Technical evaluation, the time and date of opening of financial bid will be informed to the qualified tenderers and the financial bids will be opened accordingly in the presence of the intending tenderers.

Evaluation Criteria: - As per enclosed Annexure – I

If any tenderer withdraws his tender after the price bid is opened within the validity - period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the NCBS shall without prejudice to any / or other rights or remedy be at liberty to forfeit 50% (Fifty Percent) of the earnest money absolutely.

4. **Completion period:** The time allowed for carrying out the work shall be **06 (Six) Months**. It shall be reckoned from 15th day of the date of issue of work order.
5. **Earnest Money Deposit (E.M.D.) of Rs. 16.40 Lakhs**, in the form of *Department's cash receipt / Demand Draft / Pay Order / Banker's cheque / Deposit at call receipt / Fixed Deposit Receipt (FDR)*, issued by a Scheduled Bank, drawn in favour of "**National Centre for Biological Sciences**".

NOTE: EMD in the form of Cheques will not be accepted. However, 50% of Earnest Money or Rs. 20 Lakhs, whichever is less, will have to be deposited in the form prescribed above and balance amount of earnest money can be accepted in the form of Bank Guarantee (BG) issued by a Scheduled Bank.

6. **Performance guarantee:** The tenderer, whose tender is accepted, will be required to furnish performance guarantee of 5% of the tendered amount within the period specified in Schedule "F". This guarantee shall be in the form of Department's cash receipt (in case guarantee amount is less than **Rs.10,000/-**) or Deposit at call receipt / Demand Draft / Pay Order / Banker's cheque issued by a Scheduled Bank (in case guarantee amount is less than **Rs.1,00,000/-**) or Government Securities / Fixed Deposit Receipt (FDR) or Guarantee Bonds of any Scheduled Bank or The State Bank of India in accordance with the prescribed form.
7. **Acceptance of Tender:** The competent authority, on behalf of Centre Director, NCBS who does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all the tenders received, without assignment of any reason. All tenders, in which any of the prescribed condition is not fulfilled or any condition, including that of conditional rebates is put forth by the tenderer, shall be summarily rejected.
8. **Condition for tender submission:** The tenderer shall give a list of officials both Gazetted and non-gazetted employees in NCBS, who are related to him. The contractor shall not be permitted to tender for works in the Department

(responsible for award and execution of contracts) in which his near relative is posted as equivalent to Accounts Officer or as an officer in the capacity of grades Scientific Officer / "C" and above. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any gazetted officer in the Department of Atomic Energy. Any breach of this condition by the contractor would render him liable to be barred from tendering in this Department.


No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of **two** years after his retirement from Government Services, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

9. **Validity of Tender:** The tender for the work shall remain open for acceptance for a period of **120 days from the date of opening of Technical bid**. If any tenderer withdraws his tender before the said period, or issue of Letter of Intent, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money absolutely. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.
10. **Site visit by the tenderer before tendering:** Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

Note: All main works are to be carried out within the existing building. Ref. Special precautions enclosed as Annexure – ‘B’ to this NIT.

11. **Tenderer’s responsibilities:** The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice & all other contract documents, and has made himself aware of the scope & specifications of the work to be done and local conditions and factors having a bearing on the execution of the work.
12. **Tender documents & signing of contract:** The Notice Inviting Tender shall form a part of the contract document. The successful tenderer / contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of : The Notice Inviting Tender, all the documents including all conditions, specifications and drawings, if any, forms the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
13. **Canvassing, either** directly or indirectly, in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
14. Rates quoted by the Contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if any discrepancy is found, the rate, which corresponds with the amount worked out by the Contractor, shall be taken as correct.
15. If the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figures or words, then the rate quoted by the Contractor in words shall be taken as correct.
16. Where the rates quoted by the Contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.
17. Where the rates are not quoted by the Contractor in words and amount is not worked out or not worked out correctly, the rate quoted by the Contractor in figures will be taken as correct.

18. IN EVENT NO RATE HAS BEEN QUOTED FOR ANY ITEM(S) LEAVING SPACE BOTH IN FIGURE(S), WORD(S), AND AMOUNT BLANK, IT WILL BE PRESUMED THAT THE CONTRACTOR HAS INCLUDED THE COST OF THIS /THESE ITEM(S) IN OTHER ITEMS AND RATE FOR SUCH ITEM(S) WILL BE CONSIDERED AS ZERO AND WORK WILL BE REQUIRED TO BE EXECUTED ACCORDINGLY.
19. Water and Electricity required for Construction work should be arranged by the contractor on his own and at his cost.
20. Pre-bid meeting: Meeting will be conducted if required well before the date of receipt of tenders. The date and timings of pre-bid meeting will be informed separately.
21. This is indivisible works contract. The rates quoted shall include all taxes including Goods and Service Tax (GST) at applicable rates and all levies, duties, cess etc., Payable under respective statues. Deductions as per statues will be effected from the bill and remitted to the Department concerned.


Head/I&C 2/7/20