



Tender Notice No: 001/2019-2020

BID DOCUMENT (RATE CONTRACT FOR FY 2019-2020

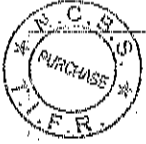
NOTICE INVITING SEALED TENDER FOR ARC (SINGLE BID)

Sealed Tenders/Bids are invited on behalf of Director, NCBS, Bangalore from reputed manufacturers / authorized distributors of Indian / Foreign Firms for award of Annual Rate Contract for supply of Laboratory Research Chemicals / Glassware / Plastic Ware / Consumables / Printer Cartridge / Stationery items for the FY 2019-2020 as detail below:

Sl.No.	Name of item	NIT No.
1	Annual Rate Contract for supply of Laboratory Research Chemicals / Glassware / Plastic Ware / Consumables / Stationery items / Others (PRODUCT CATEGORY AS PER CHAPTER NO.2 OF THIS BID DOCUMENT)	TENDER NOTICE NO. 001/2019-2020

RC REGISTRATION FEES	Fees is Rs.10000 / Rs.5000 per RC category. (Note: Please read Chapter - 2. The fees for RC Application columns is non refundable. You can club the total RC fees in One DD. But Separate Application ARC Form is required to be submitted for each RC category).
MODE OF PAYMENT OF RC FEES	<u>Demand Draft</u> of any nationalized/commercial schedule Bank.
DD TO BE ISSUED IN FAVOUR OF	<u>National Centre for Biological Sciences</u> , payable at Bangalore.
TENDERS TO BE SUBMITTED TO	The Head, Purchase National Centre for Biological Sciences Tata Institute of Fundamental Research GKVK, Bellary Road Bangalore - 560 065.
LAST DATE & TIME FOR SUBMISSION	30.05.2019 upto 17.30hrs
DATE & TIME FOR OPENING OF TENDER	31.05.2019 at 15.00hrs Please strictly adhere to the dates / times mentioned in this document
PLACE OF OPENING	Purchase Section - NCBS - Bangalore
PRE - BID MEETING (IF ANY)	No Pre-Bid meeting. (Contact information given at the end of this document for queries (if any) about tender.

The objective of Pre-Bid Meeting is to provide a platform for clarifying issues and clearing doubts, if any, about the specification and other allied technical / commercial details of the bid document. This is also an opportunity to question the bidding conditions and the bidding process. Bids should be submitted only after the PBM if any so as to take care of the changes made in the bidding document. The prospective PBG participants should inform their intention to participate and send written queries at the e-mail purchase@ncbs.res.in sufficient before PBC date to enable us to keep the response ready. The changes made to the bidding document subsequent to the PBM shall be treated as amendment to this bidding document and the same shall also be hosted on NCBS website.



Chapter 1: INSTRUCTIONS TO BIDDERS / TERMS & CONDITIONS

Chapter 2: CATEGORY LIST / CODE FOR RATE CONTRACT

Chapter 3: APPLICATION FORM FOR RATE CONTRACT (ARC)

Chapter 4: STANDARD FORMS, (TO BE SUBMITTED BY THE BIDDERS)

This Tender / Bid shall be submitted in Single Bid

The Rate Contract is for the campus. The current Tender is invited by NCBS, NCBS, inStem and C-CAMP from Bangalore Life Science Cluster and situated in NCBS Campus. InStem and C-CAMP may also avail the services from the successful service provider for which separate Work Order / Purchase Order will be issued by the respective Institutes. The successful service provider should honour the rates quoted to NCBS for inStem and C-CAMP Work Order / Purchase Order.

Single bid means total offer/bid/Quotation with Rate Contract Registration Fees (if applicable), all terms and conditions, price quote & technical literature/details etc, required formats in and as one single document & in one Single Envelope.

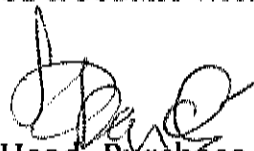
Please check and submit all forms and formats to be submitted with quotations as per chapter No.4. Offers/ BID without this shall be summarily rejected.

Please refer to ARC FORM, PRODUCT CATEGORY LIST FOR RATE CONTRACT & important points / clauses / terms and conditions mentioned in this document as per above chapters.

Please read all points of BID Document very carefully before submission of your bid.

The competent authority in NCBS will have full right to reject any/all offer(s) without assigning any reason thereof and full authority to postpone the tender issue date, submission / opening date or to alter any other condition of tender as per Policy / Committee recommendations of NCBS for which no claim from whomsoever will be entertained.

PLEASE SIGN AND PUT STAMP / SEAL OF YOUR FIRM ON EACH PAGE & SUBMIT WITH TENDER


Head, Purchase
for Director, NCBS

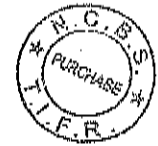
CHAPTER – 1 : INSTRUCTIONS TO BIDDERS

SN	DETAILS
1	<p>BIDDERS ELIGIBILITY / QUALIFICATION / REQUIREMENTS This invitation for Bids is open to all Original Manufacturers / their Authorized Dealers / Vendors / Suppliers to quote on their behalf for this tender as per Manufacturer's Authorization Form and Indian Agents of Foreign Principals, if any who possess the qualifying requirements as specified in the Tender.</p>
2	<p>PERIOD OF VALIDITY OF BIDS Bids shall remain valid for 180 days after the date of bid opening prescribed by the Purchaser. In exceptional circumstances, the Purchase may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided shall also be suitable extended. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request will not be required nor permitted to modify its bid. Bid evaluation will be based on the bid prices without taking into consideration the above corrections. For Rate Contract, offer / discount will be valid for minimum 2 years.</p>
3	<p>WITHDRAWAL, SUBSTITUTION AND MODIFICATION OF BIDS No withdrawal of Bids is permitted after the Deadline for submission. No suo-moto reduction in prices quoted by bidder shall be permitted after tender submission due date & time / extended due date & time. If any bidder unilaterally reduces the prices quoted by him in his bid after opening of bids, the bid(s) of such bidder(s) will be liable to be rejected. Such reduction shall not be considered for comparison of prices but shall be binding on the bidder in case he happens to be a successful bidder for placement of Order.</p>
4	<p>CONFIDENTIALITY Information relating to the examination, evaluation, comparison and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until placement of the Order.</p>
5	<p>CLARIFICATION OF BIDS To assist in the examination, evaluation, comparison and post qualification of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. Any clarification submitted by a bidder in respect to its bid which is not in response to a request by the purchaser shall not be considered.</p>
6	<p>PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders. <u>Centre Director, NCBS reserves the right to reject any / all the proposal/s without assigning any reason whatsoever. Any deviation from the Terms & Conditions mentioned above will imply disqualification for the firm. Please Offer uniform discounts for the entire Catalogue prices. Chemicals having expiry of less than six months not be supplied. No request for increase in prices will be entertained for one year from the date of entering into the rate contract. The prices should be inclusive of packing & forwarding. If ex-works / godown prices are quoted, then packing & forwarding documentation, freight and insurance charges must be specifically mentioned separately. Sale Tax / other Govt. Levies will be paid at actual and prevailing rates of duty and tax etc. may be mentioned separately. No other charges other than those mentioned clearly in this form will be paid.</u></p>
7	<p>FRAUD AND CORRUPTION The purchaser required that the bidder's suppliers and contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the following are defined: "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution; "Fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; "Collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive levels; and "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract. The purchaser will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.</p>
8	<p>APPLICABLE LAW The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of Jurisdiction Bangalore.</p>



Please Read all following Terms / points before submitting application form

- The Rate Contract will be valid for a period of two years. This period may be extended upto 6 – 12 months, if required and agreed by both NCBS & FIRM. Price list valid for the Rate Contract Period should be submitted to each Scientist. Successful applicants will be intimated to submit their Pricelist / Catalogue / Brochure / Pamphlet only after enlistment. Around 5 copies of these books will require to be circulated among the various departments, labs, divisions and scientists. Prices of the Products are also to be submitted in the form of CD's or Pen Drives. Authorization Certificate in respect of Principals duly signed and showing validity for the year 2019 – 2021 should be submitted.
- National Centre for Biological Sciences, Tata Institute of Fundamental Research, is a public funded Institute under the administration control of the Department of Atomic Energy (DAE), Government of India, and it is registered with the (DSIR) Department of Scientific and Industrial Research, Government of India as Public Funded Research Institute vide their Registration No. 13/2/2001/TIFR/R&D-II/7387 Dt.12/06/2018. This (DSIR Registration) of NCBS is valid up to 31.12.2022. NCBS, TIFR IEC No.0388122153. Price List excluding Custom Duty & Central Excise Duty / GST should be submitted (IF ANY). The Bidders are requested to quote Customs Bonded Ware House Prices, if applicable. Prices quoted should be upto NCBS, Bangalore. The Custom duty Rates / Exemption will be as applicable as per Govt. Of India Rules as applicable & Registration with DSIR as per above details. The GST Rates / Exemption applicable will be as per GOI, MoF Notification No. 45/2017 & 47/2017 & GOI – GST Law 2017 as applicable.
- Freight, insurance charges, if any will not be borne by the Purchase other than order in foreign currency. Similarly shortage / pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without freight / transport charge. That the delivery / supply will be made on F.O.R basis to this Institute, by road, transport, train or flight. Sales Tax (Trade Tax) and other Govt. Levies will be paid extra as applicable. The articles should be securely packed to avoid damages etc., in transit. Supply be made from the latest batch of production with the maximum life period & original packing.
- No revision in rate (on higher side) will be accepted during contract period. No upward revision in price will be accepted during currency of the rate contract under any circumstances. The bidder should provide an undertaking to this effect. However, any fall in the RC prices should be extended immediately to NCBS, TIFR as per the standard Fall Clause applicable for such rate contracts.
- Part supply shall not be accepted until and unless it is supported by convincing reasons and approved by the Competent Authority of this Institute. That the supply of material will have to be completed within the stipulated time frame mentioned in the purchase order. The liquidated damages @ 0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods / contract value.
- Enlistment under Rate Contract with this Institute does not ensure business of any minimum quantum, whatsoever. Enlistment can be cancelled at any time if the firm is found as "Habitual Defaulter" or supplying sub-standard material or for any other reason, based on the complaints received from the users.



- No payment will be made for unsatisfactory supply. Incomplete proposals and proposals received after due date shall not be entertained. Proposal for rate contract may be submitted in above prescribed format and all columns may be filled up. Proposal must be neat and clean and duly types / clean handwritten. Under a Product Category, the firm must fulfil all the mentioned requirements failing which its offer will be rejected as incomplete. Printed terms and conditions of the applicant on their Quotation Form / literature / letter etc, if any, will not be binding on us. Where contract (R/C) for supply of goods, etc, imported (Subject to custom duty and foreign exchange fluctuations) and / or locally manufactured (Subject to excise duty and other duties & taxes), the percentage of price should be specifically stated along with the selling rates of foreign exchange element taken into account in the calculation of the price list of the imported items.
- There should be one exclusive authorised dealer / stockist for each brand / product. Any addition or deletion of dealership / distribution ship must be intimated immediately. Order can be made to local stockist directly at R/C rate as per the same terms & conditions. The local stockist may be asked to keep stock of essential R/C items for ready supply ex-stock and can offer extra discount more than RC as per contract based on quantity, offer by manufacturer, bulk order etc.
- The firm should submit one copy of latest printed price list without which the Rate Contract will not be awarded. If the rate contract is to be done on old price list of the year, the same will remain valid for this rate contract and the same be clearly indicated in the offer.
- The item supplied should be certified by the supplier to be of genuine quality / make and procured from the authorised stockist / dealer / Manufacturer. The Supplies if rejected due to non-conformity with the specifications has to be removed and replaced within the stipulated period free of cost at the ultimate destination. In case of failure to do so the rejected supply shall be disposed of by NCBS at their own discretion and no claim shall be entertained.

PLEASE SIGN AND PUT STAMP / SEAL OF YOUR FIRM ON THIS PAGE & SUBMIT THIS WITH TENDER



CATEGORY CODE FOR RATE CONTRACT

(A Separate Application Form is required for Each Product Category)

Sl.No.	RC Category	RC Code	Fees for RC Application (each)
01	<p>All Chemicals / Consumables useful for Lab. (including chemicals / solvents (LR/AR/HPLC grade), rare Chemicals, fine Chemicals, biochemical, immune chemicals, general common chemicals required for lab, diagnostic kit, reagents including elisa / per diagnostic kits, sensors, probes etc. Assay kits, molecular biology enzymes, reagents, culture media, culture reagents, antibodies, readymade media and media components for microbiology / animal cell culture, filtration products, filter paper, chromatography accessories (hplc/gc columns/columns fittings/ tic plates, filter membrane, electrical items, stationery items, disposable filter units, cotton, tissue paper rolls / aluminium foil, surgical gloves / polyvinyl & nitrile gloves & safety wears for chemical & biological labs / workshops, disinfectants, House keeping items). (Fisher Scientific – Qualigens / Himedia, Nice, Rankem, SD Fine, Spectrochem, Takara, Bangalore Genei Products, SRL Products Merck Products Thermo Fisher Scientific Lab Consumables with Finn Pipettes Thomas Scientific Cover Glass / Lens Paper Dispovan Products / Ramsons Products / Careway Products / Prabhat make Absorbent & Non Absorbent Cotton rolls Qiagen Products BD Difco / BBL Products Whatman Products / Lister Products / Bluestar Products / Cuvettes / Aluminium Foil</p>	<p>RCL-190008 RCL-190009 RCL-190010 RCL-190011 RCL-190012 RCL-190013 RCL-190014 RCL-190015</p>	Rs.10,000/-
02	<p>Glasswares (Complete range) useful for Scientific research Borosil / Schot Duran /</p>	RCL-190007	Rs.10,000/-
03	<p>Plastic Wares (Complete range) useful for Scientific research Nunc / Nalgene Corning Life Sciences products Tarsons Products Genaxy Products</p>	<p>RCL-190011 RCL-190017 RCL-190018 RCL-190019</p>	Rs.10,000/-
04	<p>House Keeping items Hygienic / Disinfectant products Fem Liquid/ Dettol Antiseptic Liquid / Handwash Pump Bottle / Handwash Refill Pouches / Dettol Soap, Hand Sanitizer (Lemon), Himalaya Kimberly Products Nice Jumbo Rolls</p>	<p>RCL-190016 RCL-190020 RCL-190021</p>	Rs.10,000/-
05	<p>Electronics and Computer Accessories</p>	RCL-190022	Rs.10,000/-
06	<p>Stationery items</p>	<p>RCL-190023 RCL-190024</p>	<p>Rs.10,000/- Rs.10,000/-</p>

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Annexure to RATE CONTRACT for FY-2019-2020				
Sl. No.	RCL No.	Category	Item Description	Estimated Value in Rs. Ps.
2	RCL-190007	Branded Glassware's	Rate contract for Branded Glassware's All kinds of Borosil Products	10,00,000.00
			Rate contract for All kinds of Schot Duran Products	50,000.00
1	RCL-190008	Branded Chemicals	Rate contract for Branded Chemicals All kinds of Fisher Scientific - (Qualigens) Products	12,00,000.00
			Rate contract for All kinds of Himedia	11,00,000.00
1	RCL-190009	Lab Chemicals	Rate contract for All kinds of Nice Products	30,000.00
			Rate contract for All kinds of Rankem Products	10,000.00
			Rate contract for All kinds of SD Fine Products	10,000.00
			Rate contract for All kinds of Spectrochem Products	25,000.00
			Rate contract for All kinds of Takara Products	6,00,000.00
			Rate contract for All kinds of Bangalore Genei Products	1,00,000.00
			Rate contract for All kinds of SRL Products	10,000.00
1	RCL-190010	Merck Products	Rate contract for All kinds of Merck Chemicals Products	9,00,000.00
			Rate contract for All kinds of Merck Syringe Filters Membranes and Amicons Products	8,00,000.00
			Rate contract for Ethanol 500ml Merck Cat No. 1.00983.0511	6,00,000.00
			Rate contract for Methanol - 500ml Merck Cat No: 67-56-1	50,000.00
1	RCL-190011	Thermo Fisher Products	Rate Contract for All kinds of Thermo Fisher Scientific lab consumables with Finn Pipettes Products	15,00,000.00
			Rate Contract for All kinds of Nunc /Nalgene Products	3,00,000.00
1	RCL-190012	Thomas Scientific	Rate contract for All kinds of Thomas Scientific Cover Glass , Thomas Scientific Cover Glass 22mmx22mm Cat No. 6672A14	3,00,000.00
			Rate contract for Thomas Scientific Lens paper books Cat No. 6292F10(10/case)	50,000.00
1	RCL-190013	Surgical Items	Rate contract for All kinds of Dispovan Products	5,00,000.00
			Rate contract for All kinds of Ramsons Products	6,00,000.00
			Rate contract for All kinds of Careway products	6,00,000.00
			Rate contract for Absorbent & Non Absorbent cotton rolls - 500 gms - Prabhat make	5,00,000.00
1	RCL-190014	Qiagen Products	Rate contract for All kinds of Qiagen Products	22,00,000.00

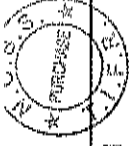
1	RCL-190015	BD Difco Products	Rate contract for All kinds of BD Difco/BBL Products	10,00,000.00
		Whatman	Rate contract for All kinds of Whatman Products	1,00,000.00
		Lister	Rate contract for All kinds of Lister Products	50,000.00
		Bluestar Cover slips	Rate contract for All kinds of Bluestar Products	1,00,000.00
		Miscellaneous	Rate contract for Cuvettes 1.5ml Volex Cat No 018128	2,00,000.00
			Rate contract for Indica- Aluminium Foil 300mmX72mtrs	1,50,000.00
4	RCL-190016	Hygienic/Disinfectant Products	Fem Liquid 5L	2,00,000.00
			Dettol Antiseptic Liquid 500 ml	50,000.00
			Dettol Antiseptic Liquid 5L	50,000.00
			Dettol Hand Wash Pump Bottle 200 ml	15,000.00
			Dettol Hand wash Refill Pouches 185 ml	15,000.00
			Dettol Soap 75 Gms	1,000.00
			Hand Sanitizer (Lemon) 500ml,make Himalaya	15,000.00
3	RCL-190017	Corning Products	Rate contract for All kinds of Corning Life Sciences Products	23,00,000.00
3	RCL-190018	Tarsons Products	Rate contract for All kinds of Tarsons Products	70,00,000.00
3	RCL-190019	Genaxy	Rate contract for All kinds of Genaxy Products	5,00,000.00
4	RCL-190020	Kimberly Products	Rate contract for Kimberly Clark Slim Roll 20cmx176m Product Code 12388	10,00,000.00
			Rate contract for Kimberly Clark Tissue Roll 10cmx11cm Product code 04003	3,00,000.00
			Rate contract for Kimberly Clark M-fold, Product 41500	9,00,000.00
4	RCL-190021	Nice Make	Rate contract for Jumbo Role 90mmx225mts , Nice make	5,00,000.00
5	RCL-190022	Electronics Items	Duracell Ultra Alkaline 9V Batteries Pack size 2PK	25,000.00
			Rate contract for Duracell Ultra Alkaline AA Batteries Pack size 4PK	25,000.00
			Rate contract for Duracell Ultra Alkaline AAA Batteries Pack size 4PK	25,000.00
			Rate contract for Duracell Ultra Alkaline D2 Pack size 2PK	25,000.00
			Rate contract for Duracell Ultra Recharge 9V Batteries Pack size 2PK	25,000.00
			Rate contract for Duracell Ultra Recharge AA Batteries Pack size 4PK	25,000.00
			Rate contract for Duracell Ultra Recharge AAA Batteries Pack size 4PK	25,000.00



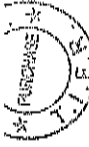
			Rate contract for Duracell Hi-Speed Advanced Charger 4Xfaster	25,000.00
			Rate contract for Western Digital My Passport 2TB External Hard Drive	5,00,000.00
			Rate contract for Western Digital My Passport 1TB External Hard Drive	9,00,000.00
			Rate contract for SMPS,450 W Intex	5,000.00
			Rate contract for UV Lamps 1.5 ft Philips 15 Volts	4,000.00
			Rate contract for UV Lamps 3 ft Philips 30 Volts	4,000.00
			Rate contract for UV lamps 2ft Philips 18 Watts	4,000.00
			Rate contract for Microscopic Bulb6v, Philips 20W	1,000.00
			Rate contract for 3 Pin plug 16A Anchor Cat No38637	4,000.00
			Rate contract for 3 Pin plug 6A Anchor	4,000.00
			Rate contract for Tape, Yellow Insulation Tape, 1/2 inch 1 No. (Only Yellow)	50,000.00
6	RCL-190023	Printing	NCBS Printed Envelops, A3 size(Green Clothline) 1 No.	7,000.00
			NCBS Printed Envelops, 10" x 8" S: 25cm x 20 cms(Green Clothline) 1 No.	3,000.00
			NCBS Printed Envelops S: 26cm x 11 cm(Office size), 90 GSM Paper , White Maplito Paper	9,000.00
			NCBS Printed Envelops, Size A4(Green Clothline) 1 No.	7,500.00
			NCBS Printed Laboratory Note Books Medium (A4 Size) 100 Pages of 80GSM with Perfect Binding 1 No.	95,000.00
			NCBS Printed Laboratory Note Books Small(Crown 1/8th Size) 100 Pages of 80GSM with Perfect Binding 1 No.	70,000.00
			NCBS Printed Note Pads Medium Size, 25 Pages 80GSM Paper with Duplex Board 1 No.	12,500.00
			NCBS Printed Note Pads Small Size, 25 Pages 80GSM Paper with Duplex Board 1 No.	22,000.00
			NCBS Printed Spiral Note Books (MEDIUM) 100 Pages of 70 GSM Paper with Imported Board 1 No.	32,500.00
			NCBS Printed Spiral Note Books (SMALL) 100 Pages of 70 GSM Paper with Imported Board 1 No.	30,000.00
			NCBS Printed Letter Heads, A4 size, 100 GSM Pk of 100 Sheets. 1 Pk	40,000.00

Tender Notice No.001/2019-2020
Annexure to RATE CONTRACT for FY-2019-2020

Sl. No.	Category & RCL No	Item Description	Estimated Value in Rs. Ps.	Recommended/Equivalent/Approved/Preferred Brands
6	Stationery items RCL-190024	Xerox Paper JK Copier A4 75GSM pack contains 500 sheets per ream 21cmx29.07 cm premium quality, Colour: White, Green, Pink, Yellow	4,99,200.00	LOREAL HOME LITE SONY SONY SONY
		Nail Polish Transparent - Premium quality	17,500.00	MAYBELLINE REVLON COLOR BAR
		Home fire Match Box - Big, Make. 1No.	3,000.00	
		CD 700MB (per 100 CDs) Spindle pack	18,000.00	MOSERBAER
		CD - R with plastic case for indivl. CDs, 10/pk, 700MB	5,000.00	MOSERBAER
		CD-R/W with plastic case for indivl. 10/pack CDs, 700MB	10,000.00	MOSERBAER
		Chart Paper Black , 300GSM, Size 24" x 34", 1 No (Only black)	90,000.00	Any
		Wooden Tooth Picks - Premium Quality	5,000.00	Any
		Binder Clips - 15 mm 1 No.	6,000.00	ODDY D'COR SDI KENT
		Binder Clips - 19 mm 1 No.	9,000.00	ODDY D'COR SDI KENT
		Binder Clips - 25 mm 1 No.	10,500.00	ODDY D'COR SDI KENT
		Binder Clips - 32mm 1 No.	12,000.00	ODDY D'COR SDI KENT
		Blade, Gillette 7 o clock Make. (1 Pkt consists of 10Blade) (Only Gillette Make)	24,000.00	Gillette, 7 O CLOCK
		Blue Tack Double sided tape 1 No.	1,50,000.00	BOSTIK FABER-CASTELL
		Clips, Gem Clips Triangular, 100/Pkt.	15,000.00	BELLS CLIPS PACKERS
		White Board Dusters 1 No.	10,000.00	KORES CAMELIN
		Sony DVD 4.7GB (R+ & R-), with individual Jewel case 10/pkt	6,000.00	SONY
		Sony DVD 4.7GB, Spindle 10 Nos/pkt	6,000.00	SONY
		Eraser 1 No.	1,500.00	APSARA NATRAJA FABER-CASTELL CAMLIN



BOX File 1 No.	1,50,000.00	NANDI	KANGARO	OMEGA	
Whitner, Correction Pen 15 ml 1 No.	5,000.00	LUXOR	FABER-CASTELL	CELLO	KORES
Glue Stick , 15 g 1 No.	70,000.00	FEVI STICK	FABER CASTELL	CAMLIN	
Glue Super, 3g 1 No.	16,000.00	EVO BOND	FEVICOL		
Gum Bottle, 150ml 1 No.	750.00	CAMELIN	FABER-CASTELL		
Gum Bottle, 300 ml 1 No.	1,250.00	CAMELIN	FABER-CASTELL		
Gum Tube, 30 ml 1 No.	500.00	CAMELIN	FABER-CASTELL		
Long Note Book 100 pages Ruled 1 No.	35,000.00	PRESTIGE	CLASSMATE	ARUN'S	CHANDRA'S
Long Note Book 100 pages Unruled 1 No.	35,000.00	PRESTIGE	CLASSMATE	ARUN'S	CHANDRA'S
Long Note Book 200 pages Ruled 1 No.	55,000.00	PRESTIGE	CLASSMATE	ARUN'S	CHANDRA'S
Long Note Book 200 Pages Unruled 1 No.	55,000.00	PRESTIGE	CLASSMATE	ARUN'S	CHANDRA'S
Permanent Marker OHP 1 No.	2,25,000.00	STAEDTLER			
White Board Markers 1 No.	20,000.00	KORES	CAMLIN	LUXOR	
High Lighter Pens. 1 No	20,000.00	CELLO	CAMLIN	FABER-CASTEL	STAEDTLER
Paper, Brown Size 36" x 46 " 1 No. (Without plastic coating)	10,000.00	ANY			
Paper, Carbon - Blue 1 Pxt	1,500.00	KORES	CAMLIN	KANGAROO	
Paper, Carbon- Black 1 Pxt	450.00	KORES	CAMLIN	KANGAROO	
Graph Book 32 pages 1 No.	25.00	CLASSMATE			
Pen Ball Point Tip (Blue, Black, Red, Green) 1 No.	36,000.00	RORITO	CELLO	FABER-CASTEL	ELKOS
Pencil (Black Lead HB), 10 /pkt 1 No.	17,500.00	APSARA			
Pins (Drawing) 1 Pxt	4,000.00	ODDY			
Pins (Paper) 1 Pxt	4,000.00	ODDY			
Post-it (S: 22x3?) 1 No.	6,000.00	3M			
Post-it (S:3"x3") 1 No.	7,500.00	3M			
Punch , Double hole, S: 8 cm 1 No.	7,250.00	KANGAROO			
Punch, Single hole: Hole size Dia 0.4mm 1 No.	2,160.00	KANGAROO			
Refills for Ball Point Tip Pens (Blue/Black/Red/Green) 1 No.	1,500.00	RORITO	CELLO	FABER-CASTEL	
Rubber Band 1" Tri Colour , 1kg 1 Pkt. - Premium quality	25,000.00	ANY			
Rubber Band 2" , 100g 1 Pkt.	15,000.00	ANY			
Scale, Plastic, 12" Long 1 No.	1,000.00	FABER-CASTELL	CAMLIN	NATRAJA	APSARA



Scale, Stainless Steel, 12" Long 1 No.	2,000.00	FABER-CASTELL	CAMILIN	NATRAJA	APSARA
Scissors, S: big", Stainless Steel 1 No. - Premium quality	75,000.00	GODREJ CARTINI	MUNIX		
Scissors, S: small", Stainless Steel 1 No. Premium quality	50,000.00	GODREJ CARTINI	MUNIX		
Short Note Book 100 pages Ruled 1 No.	2,000.00	PRESTIGE	CLASSMATE	ARUN'S	CHANDRA'S
Short Note Book 100 pages unruled 1 No.	2,000.00	PRESTIGE	CLASSMATE	ARUN'S	CHANDRA'S
Short Note Book 200 pages Ruled 1 No.	3,500.00	PRESTIGE	CLASSMATE	ARUN'S	CHANDRA'S
Short Note Book 200 Pages Unruled 1 No.	3,500.00	PRESTIGE	CLASSMATE	ARUN'S	CHANDRA'S
Stamp Ink, 50 ml 1 No.	400.00	ANY			
Stamp Ink, 100ml 1 No.	600.00	ANY			
Stapler, S: HD-45 1 No.	35,400.00	KANGAROO			
Stapler, S: Medium For 10 M 1 No.	2,000.00	KANGAROO			
Staples, S: No. 24/6 1 No.	3,600.00	KANGAROO			
Staples Pins Small No.10-1M, 1 Pack.	3,000.00	KANGAROO			
STICKERS, Rectangular Shape 1000 Nos /pkt 1 PKT.	80,000.00	MARK LABELS			
STICKERS, Round Shape, 1000 Nos /pkt 1 Pkt.	80,000.00	MARK LABELS			
File Tags, 6" Long 1 No.	28,500.00	ANY			
Brown Tape, S: 2" 200 Meters, 40 Microns 1 No.	1,40,000.00	RED LION	WONDER		
Brown Tape, S: 1" 65 Meters, 40 Microns 1 No.	10,000.00	RED LION	WONDER		
Tape Dispensor (Big) 1 No.	12,000.00	OMEGA			
Tape Dispensor (Medium) 1 No.	3,000.00	OMEGA			
Tape, Cellophane, S: 1/2" X 60 Metres, Std 1 No.	2,000.00	RED LION	WONDER		
Tape, Cellophane, S: 1" X 65 Meters, Std 1 No.	37,500.00	RED LION	WONDER		
Double Sided Tissue Tape, 24 mm Width X 50 Meters 1 No.	6,500.00	RED LION	WONDER		
Double Sided Tape Foam, 24 mm - 50 meters 1 No.	17,250.00	RED LION	WONDER		
Teflon tape 12mm X 10 Meters 1 Roll	4,500.00	VIKING	SUN	SURYA	
Transparency Sheets, A4 Size, Xeroxable 1 PKT OF 100 Sheets	1,250.00	ODDY	DESMAT		
Brush, No 0 1 Pkt - Premium quality	2,500.00	FABER-CASTELL			
SHARPER.	300.00	FABER-CASTELL	NATRAJA	CAMLIN	APSARA
Fevikwik Instant Glue, 0.5 grams, Pidilite make	1,350.00	PIDILITE			
Sony DVD 4.7GB Spindle, 100 Nos/pkt	48,000.00	SONY			
Casio Calculator MJ-120D	9,600.00	CASIO			



CHAPTER – 3 (ARC FORM)



APPLICATION FOR RATE CONTRACT (ARC FORM)

(A Separate ARC form is required to be submitted for each RC category)

1	APPLICANT FIRM NAME submitting this ARC Form		
2	CORRESPONDENCE ADDRESS <i>(with telephone/mobile/fax no. /e-mail address and also with official website, if any)</i>		
3	CONTACT DETAILS OF APPLICANT FIRM (Please attach visiting card if any) Name of Person:- Designation:- Contact No:- E-mail ID:-		
4	STATUS OF THE APPLICANT FIRM <input checked="" type="checkbox"/> MARK IN SUITABLE ()	<input type="checkbox"/> MANUFACTURER OR <input type="checkbox"/> (DISTRIBUTOR/STOCKIST/RE-SELLER/OTHER)	
5	DO YOU HAVE / OFFER CUSTOM BONDED WAREHOUSE FACILITY / CBW PRICE LIST <input checked="" type="checkbox"/> MARK IN SUITABLE ()	YES ()	NO ()
		If yes, pl. Attach copies of relevant documents, attach CBW Price list	
6	APPLICABLE TAX & RATE OF TAX FOR RC ITEMS, The GST Rates / exemption applicable will be as per GOI, MoF Notification No.45/2017 & 47/2017 & GOI - GST Law 2017 as applicable.		
7	Provide following details (a) TIN No. With date of validity if anything (b) GST Regn. No. (c) Income Tax PAN No. (in the name of firm / Company & not individual) Latest copy of Returns filed with Income Tax Department & Latest copy of Sale Tax Return. (Please enclose copies of relevant papers)	(Please enclose copies of relevant papers otherwise your application may be rejected)	
		Tax Head	Registration No.



8	Fees for RC Application – DD DETAILS (DD No. & date) ALL DD MUST BE PREPARED IN FAVOUR OF The Accounts Officer National Centre for Biological Sciences payable at Bangalore.	Total No of ARC form submitted / RC category applied - Total DD Amount - DD details - This fees is non refundable.	
9	Are you having RC with any other DBT / CSIR / Govt. Deptt./ Research Institute for the period in between 2016 – 2019 ✓ MARK IN SUITABLE ()	YES () If yes, pls. mention the details and attach copies of relevant documents	NO ()
10	In Case Applicant firm is nominating any distributor then give details. If you are not nominating any distributor write “NA” - Not applicable	Details of Distributor for NCBS Name of Distributor:- Address:- Contact No. :- E-mail ID:-	
11	In case Applicant firm is <u>Not manufacturers</u> Certificate of authorisation as per format given in Form No.3 in Chapter No.4, on Manufacturers letterhead in valid for category mentioned and current year is required without which your application may be rejected.	Proper Authorisation Certificate is attached:- _____ write (YES / NO) <u>(WITHOUT AUTHORISATION CERTIFICATE YOUR APPLICATION WILL BE REJECTED).</u>	
12	Price List / Catalogue details ✓ MARK IN SUITABLE ()		
	The Price list / catalogue is submitted ()	Format – Printed book () CD () Year of Price list / Catalogue _____	
13	If the current year, final Price list / catalogue is <u>Not Submitted</u> , write Reason :- for not submitting the latest Price list / catalogue -	Reason:- () under printing / () not ready / () will not be printed / () Other reason Reason in detail:-	

14	<p><u>If you are not submitting current valid Price List / Catalogue with your application and if reason for the same is not mentioned above, then your application will be rejected.</u> If the new / current Price list / Catalogue is under printing, not ready, cannot be printed, then firms are informed to submit the last latest available Price list / <u>catalogue along with ARC form with the following undertaking.</u></p>
	<p>UNDERTAKING TO BE GIVEN BY FIRM IF CURRENT PRICE LIST IS NOT SUBMITTED My firm is not able to submit the current price list as per reason mentioned above. I am submitting my old Price List printed in / for year _____ valid for this rate contract 2019 – 20 till 6 Months from the issue of rate contract OR submission of my new / current Price List / Catalogue for 2019 – 20 whichever is earlier in case of my ARC is accepted. If my firm fails to submit the new Price List / Catalogue of 2019 – 20 within 6 Months from the issue date of RC, then these old Price List / Catalogue submitted along with this application as mentioned herewith will be valid / in force till the end of RC Contract Period.</p>

I / we _____ have read all the points, entire terms and conditions of this tender document and we are fully agreeable to the terms and conditions mentioned herein.

Competent Authority to sign:
Name, Designation:
Date with Stamp & seal of organization



Important Points to note / Comply

- ✓ ONE RC CATEGORY – ONE ARC FORM
- ✓ IT IS MANDATORY TO SUBMIT PRICE LIST OR CATALOGUE ALONG WITH ARC. PLEASE REAS POINT NO. 12 TO 14 OF ARC FORM CAREFULLY.
- ✓ FIRM CAN MENTION ANY NUMBER OF BRANDS / MAKE UNDER ONE RC CATEGORY / CODE.
- ✓ RC CODE & RC CATEGORY DETAILS HAS BEEN GIVEN IN CHAPTER NO. - 2.
- ✓ FINAL RATE OF DISCOUNT OFFERED ON LIST PRICE – DOUBLE DIGIT DISCOUNT WILL BE PREFERRED. PLEASE OFFER BEST POSSIBLE DISCOUNT CONSIDERING THE GOVT. RESEARCH INSTITUTE STATUS OF TIFR.
- ✓ FOR EACH RC CODE ARC FORM – Rs.5,000/- TENDER FEES IS APPLICABLE.
- ✓ YOU CAN CLUB THE DD AMOUNT IF YOU ARE APPLYING FOR MORE THAN ONE RC CODE CATEGORY.
- ✓ FOR CATEGORY NO.5 – 8 FIRMS CAN SUBMIT THEIR OFFER OF AS PER OWN FORMAT GIVING ALL INFORMATION.
- ✓ NATIONAL CENTRE FOR BIOLOGICAL SCIENCES, (NCBS), TATA INSTITUTE OF FUNDAMENTAL RESEARCH (TIFR), IS AN AUTONOMOUS INSTITUTE OF THE DEPARTMENT OF ATOMIC ENERGY (DAE), GOVT. OF INDIA AND IT IS REGISTERED WITH THE (DSIR) DEPARTMENT OF SCIENTIFIC & INDUSTRIAL RESEARCH, GOVERNMENT OF INDIA AS PUBLIC FUNDED RESEARCH INSTITUTE VIDE THEIR REGISTRATION NO. TUV/RG-11/596/2013-TU-V. CDE 13/20(3)/2010/TIFR/R & D-11/15731 DATED 6TH DEC 2017. THIS (DSIR REGISTRATION) OF TIFR IS VALID UPTO 31.03.2019, TIFR MUMBAI IEC NO.0388122153. THE GST RATES / EXEMPTION APPLICABLE WILL BE AS PER GOI MOF NOTIFICATION NO.45/2017 & 47/2017 DT.14/11/2017 & GOI – GST LAW 2017 AS APPLICABLE.
- ✓ DO NOT WAIT FOR LAST DATE OF APPLICATION FOR SUBMITTING YOUR ARC FORM.
- ✓ READ THIS NIT CAREFULLY.

Cut & Stick following this on your Catalogue / CD

Final Catalogue List submitted to NCBS for Rate Contract 2019 – 20

Name of Firm -

Name of Category -

Category Code -

Put your authorised sign, seal and stamp of Firm.

This Catalogue / Price List submitted will be treated for Rate Contract.

PLEASE SIGN AND PUT STAMP / SEAL OF YOUR FIRM ON THIS PAGE & SUBMIT THIS WITH TENDER



READ THE FOLLOWING AND SUBMIT THIS FORM ALONG WITH THIS APPLICATION

(To be submitted by the bidders)

FORM – 1

Form must be submitted on firm letterhead and in original

BID COVERING LETTER

To,
The Director,
National Centre for Biological Sciences
Tata Institute of Fundamental Research
GKVK, Bellary Road
Bangalore – 560 065.

Sir,

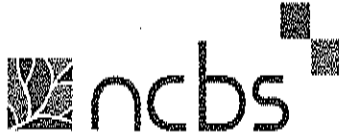
I/We, the undersigned declare that:

I/We have examined and have no reservations to the Bidding Documents, ARC FORM including addendum (if any). We offer to supply in conformity with the Bidding Documents and in accordance with the condition of contract, specified in the tender document.

TOTAL NO. OF RC CATEGORY APPLIED =
RC CODE NO. =
AMOUNT OF DD AND DETAILS OF DD =

I/We, the undersigned have read the entire terms and conditions of this Tender document and we are fully agreeable to the terms and conditions mentioned herein.

Competent Authority to sign:
Name, Designation:
Date with Stamp & seal of organization



FORM - 2 :

MANUFACTURERS' AUTHORIZATION

To,
The Director,
National Centre for Biological Sciences
Tata Institute of Fundamental Research
GKVK, Bellary Road
Bangalore - 560 065.

Sir,

We the manufacturers/owner/Producer of the items quoted as per Price List / Catalogues submitted for this RC tender, do hereby authorize M/s. _____

(Name and address of Agent) on our behalf to submit a bid, negotiate and receive the order from you, supply the material, entering into Rate Contract for the category quoted in his application against your RC tender 2019-20. We hereby extend our full support, guarantee and warranty for the goods and services offered by this firm as per the catalogue attached and RC category applied as per ARC form.

**Competent Authority to sign:
Name, Designation:
Date with Stamp & seal of organization**

This form / letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. (Without valid authorisation, the application can be rejected).



FORM - 3 Form must be submitted on firm letterhead and in original

DISCOUNT OFFERED FOR RATE CONTRACT

SN	RC CODE	RC CATEGORY	Name of Brand/make/mfg. (if any) (attach Authorisation certificate for each brand / make)	PRICE LIST / CATALOGUE / CD YEAR	Manufacturer discount	Dealer Discount (if any) %	Final Discount %	Tax rate (if any)

(For each Make / Manufacture / Principals, please mention each discount separately. You can enroll any brand/make in one RC category, if you have a valid authorisation from Company)



DECLARATION BY BID SUBMITTING FIRM

I/We _____ have read the entire terms and conditions of the Tender document and we are fully agreeable to the terms and conditions mentioned herein.

- We hereby declare that all the particulars given in this application are true, complete to the best of our knowledge and belief and we will produce all the relevant documents promptly, if necessary or as and when asked for by the NCBS. In the event of any information being found false or incorrect or ineligibility being detected even after the approval of Rate Contract, our contract may be cancelled and all our claims may be forfeited by NCBS.
- We also declare that we will not sell our products at a lesser price to other parties than those given to you and in the event of happening of such situation, we will be bound to refund the difference and our enlistment may be cancelled at the discretion of NCBS.
- We also undertake that all the terms such as Product Range, Price, discount, Delivery / other charges, Terms of Payment and also the name/s of the Distributor will remain unchanged during the period and no alteration will be done without your official approval. However, we will Promptly change our Distributor / Supplier if a request / complaint is received from your end with regard to this effect due to any reason.

The decision of competent authority of NCBS with respect to this Tender – Result will be fully agreeable and binding on us.

Competent Authority to sign:
Name, Designation:
Date with Stamp & seal of organization

Please take print of this full tender / BID document and submit this duly signed each page & stamped with above declaration and sign wherever mentioned along with you quotation / bid without which your bid will be rejected.

