

## ANNEXURE - I

### SCOPE OF WORK & TERMS AND CONDITIONS:-

The contract shall cover the following:-

1. To provide **EECO** vehicle (2015 and above model) with GPRS Facility as Ambulance on hiring (monthly basis).
2. The Vehicle should be equipped with Stretcher, Medical Oxygen Cylinders and Accessories, First Aid Kit.
3. Maintain the Ambulance including Fuel and if the vehicle goes for warranty services or repairs a similar back up vehicle should be provided.
4. Regular service of vehicles has to be taken care.
5. Maximum usage Kilometers in a month will be upto 400Km.
6. The monthly charges agreed upon will include:
  - a. Drivers Salary and Allowances
  - b. Tax
  - c. Fuel and Insurance
7. Penalty Clause: If Drivers / Vehicles do not report on time, it would attract the penalty clause.
8. Termination: The Contract could be terminated by either side by giving one month's Notice in writing.
9. The drivers shall be well trained, experienced with a valid license for driving public vehicles. The drivers shall be well mannered and polite and they should in addition to local languages know English or Hindi, They shall be well dressed in uniforms (to be provided by Ramakrishna Group of Hospitals). All the drivers shall carry Mobiles for effective communication purposes.
10. You must notify to NCBS the names of the Employees normally engaged by you for providing the services referred to herein. It is normally understood and agreed between both the parties that we will not be responsible or be liable for any laws that are in force/that may come into force from time to time in respect of personnel engaged by you and you will be solely responsible for the terms and conditions of services, safety, etc.
11. It is understood and agreed that you will be held responsible for any disciplinary matters arising out of your Employees and you will take appropriate disciplinary action against those that might come into force from time to time in respect of personnel engaged by you and you will be solely responsible for the terms and conditions of services, safety, etc. You will be solely responsible to comply with all legal and statutory requirements that may arise out of this contract and in respect of the Employment engaged by you in fulfillment of the contractual obligations stated herein.
12. You will undertake to replace any Employee found to be unfit in any manner immediately.
13. It is clearly understood and agreed upon that either yourself or your employees will not have any claim on Employment with NCBS at any point of time and this arrangement is purely an agreement between you and the Centre for rendering of services for the time specified herein.
14. The drivers need obey the instructions given by the Incharge.
15. If the drivers have any problems, it only need to be sorted with the Incharge and no explanation will be accepted from the drivers as excuse for non-compliance of the orders.
16. When the drivers go for lunch or tea, they need to Inform at reception as well as security at main gate and take the permission.
17. The drivers should have the basic knowledge on First Aid and ABC resuscitation in case of medical emergencies.