



National Center for Biological Sciences
Tata Institute of Fundamental Research

GKVK, Bellary Road, Bangalore 560 065, India

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ENQUIRY

Ref: NCB/CF19-69/191337

October 28, 2019

Dear Sirs

Please let us have your Quotation for the following:

S.No.	Item Code	Description	Qty	UOM
1	LSCSC000310	To hire an ambulance (24*7) round the clock basis with 2 drivers on 12 hours shift with back up facility for the ambulance as well as for driver for a period of one year. Based on the performance of the vendor the contract can be extended for an another year.	1.00	NO

1. The quotation shall be submitted in a sealed envelope duly superscribed with the enquiry number, and the due date for Ref No: 191337. The bids should be addressed and to be mailed/couriered (sent by post/courier) to 'THE HEAD-PURCHASE'.

The bids are liable to be rejected if the sealed envelope is not addressed to "THE HEAD-PURCHASE" with Tender Ref No. and Item Description and due date. The bids delivered in person shall be dropped in Purchase Section. If the bids are sent through courier or mail, it should reach by submission date and time and NCBS will not be responsible for the delay.

2. DUE DATE FOR SUBMISSION OF QUOTATION AGAINST THIS ENQUIRY IS 19/11/2019 BY 5.30PM.

3. QUOTATIONS RECEIVED AFTER THE DUE DATE SHALL BE REJECTED.

4. The validity of your quotation should be for 60 days from the due date.

5. All duties, taxes, surcharge and cess as currently applicable must be stated in your quotation, separately. Otherwise your quote is liable to be rejected.

6. Your quotation should indicate delivery period & warranty period.

7. Delivery to be made to our stores. Please indicate charges, if any extra. Transit Insurance should be done upto NCBS Stores.

8. If you are unable to supply the quality, specifications or brand as mentioned in our enquiry, please state so and then offer alternative to quality/specifications.

9. Payment: within one month after delivery & acceptance/satisfactory installation.

10. Please ensure that the enquiry number and the due date is superscribed on the envelope failing which your quotation is liable to be rejected.

11. Since we are a public funded research institution, we are exempted from paying Customs duty (Except ad valorem duty of 5% + 2% Cess and 1% Cus Sec & High Edu. CESS vide Notification No. 51/96 with latest amendments) and excise duty vide Notification No. 10/97 CENTRAL EXCISE dated 01-03-1997 for all scientific equipments, technical instruments, equipments (including computers), their accessories, spares, consumables and software. Hence, please offer your prices

12. If the item is covered under DGS&D rate contract, please quote the rate as per the DGS&D rate contract with xerox copy of the DGS&D order.

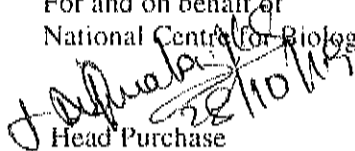
13. Any dispute or differences that may arise between the parties shall be referred to the sole arbitration of the Centre Director or his nominees. The decision of the arbitrator shall be final and binding on the parties. The venue for arbitration shall be Bangalore. The provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time shall apply. The courts in Bangalore shall have exclusive jurisdiction to deal with any or all disputes between the parties.

14. TIFR is a public funded research institute and is entitled to concessional rate of GST @ 5% for certain items supplied for reresearch purpose vide notification no. 47/2017 and 45/2017 dated 14th Nov, 2017. The offer should be submitted after fully considering the above notification.

15. Liquidity Damages: If the equipment/ items as per specifications in our P.O. is not supplied (shipped) within the specified delivery schedule, then liquidated damages (not in terms of penalty) will be imposed automatically and shall be deducted from the bill at the rate of 0.5% per week subject to a maximum of 10% of the order value.

16. Income Tax at the applicable rates as per the Indian Income Tax Act 1961 will be deducted at source for the services availed / ordered. In case of service provider, the rate of tax deduction shall be at 2% as per Section 194C, and in case of fee for professional / technical services

Yours faithfully
For and on behalf of
National Centre for Biological Sciences


Head Purchase

Copy to: Prof. / Dr. / Mr. / Mrs. / Ms. / Shri / Smt. PRAGATI GOPINATH DANDEKAR (NCB-19N2250)
Your Indent Req. No.PGD0020017 Dated:11/10/2019 refers.

Remarks: To hire an ambulance (24*7) round the clock basis with 2 drivers on 12 hours shift with back up facility for the ambulance as well as for driver for a period of one year.
Based on the performance of the vendor the contract can be extended for an another year.

SCOPE OF WORK & TERMS AND CONDITIONS:-

The contract shall cover the following:-

1. To provide EECO Vehicle (2018 and above model) with GPRS Facility as Ambulance on hiring (monthly basis)
2. The Vehicle should be equipped with Stretcher, Medical Oxygen Cylinders and Accessories, First Aid Kit.
3. Maintain the Ambulance including Fuel and if the vehicle goes for warranty services or repairs a similar back up vehicle should be provided.
4. Regular Service of Vehicles has to be taken care
5. Maximum usage Kilometers in a month will be upto 400Km.
6. The monthly charges agreed upon will include:
 - (a) Drivers Salary and Allowances
 - (b) Tax
 - (c) Fuel and Insurance
7. Penalty Clause: If Drivers / Vehicles do not report on time, it would attract the penalty clause.
8. Termination: The Contract could be terminated by either side by giving one month's Notice in writing.
9. The drivers shall be well trained, experienced with a valid license for driving public vehicles. The drivers shall be well mannered and polite and they should in addition to local languages know English or Hindi. They shall be well dressed in uniforms (to be provided by the successful bidders). All the drivers shall carry Mobiles for effective communication purposes.
10. You must notify to NCBS the names of the Employees normally engaged by you for providing the services referred to herein. It is normally understood and agreed between both the parties that we will not be responsible or be liable for any laws that are in force/that may come into force from time to time in respect of personnel engaged by you and you will be solely responsible for the terms and conditions of services, safety, etc.
11. It is understood and agreed that you will be held responsible for any disciplinary matters arising out of your Employees and you will take appropriate disciplinary action against those that might come into force from time to time in respect of personnel engaged by you and you will be solely responsible for the terms and conditions of services, safety, etc. You will be solely responsible to comply with all legal and statutory requirements that may arise out of this contract and in respect of the Employees engaged by you in fulfillment of the contractual obligations stated herein.
12. You will undertake to replace any Employee found to be unfit in any manner immediately.
13. It is clearly understood and agreed upon that either yourself or your Employees will not have any claim on Employment with NCBS at any point of time and this arrangement is purely an agreement between you and the Centre for rendering of services for the time specified herein.
14. The drivers need to obey the instructions given by the Incharge.
15. If the drivers have any problems, it only need to be sorted with the Incharge and no explanation will be accepted from the drivers as excuses for non- compliance of the orders.
16. When the drivers go for lunch or tea, they need to inform at reception as well as security at main gate and take the permission.
17. The Drivers should have the basic knowledge on First Aid and ABC resuscitation in case of medical emergencies.