

Ref: TFR:NCB:135(1)/H(A&F):23-24

20th July, 2023

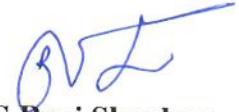
OFFICE ORDER No. 08/2023

Sub: Constitution of Students Grievance Redressal Committee (SGRC).

In terms of provisions 5 contained in the UGC (Students Grievance Redressal) Regulations 2023, Centre Director, NCBS has constituted the Students Grievance Redressal Committee (SGRC) as under:

- | | |
|------------------------------|--------------------------|
| 1. Prof. Mukund Thattai | - Chairperson |
| 2. Dr. Shachi S Gosavi | - Member |
| 3. Dr. Anjana Badrinarayanan | - Member |
| 4. Dr. Shashi Thutupalli | - Member |
| 5. Dr. Sufyan Ashhad | - Member |
| 6. Ms. Nivedita M | - Student Representative |

The SGRC will address all the grievances as defined under UGC (Student Grievance Redressal) Regulations 2023, (details enclosed in Annexure I).



G Ravi Shankar

Head, Administration & Finance

Copy to:-

1. All Members of the Committee
2. Centre Director's Office, NCBS
3. Campus website (Intranet)

Annexure I

The Committee will address all the grievances as defined under section 3(f) of UGC (Student Grievance Redressal) Regulations 2023, which includes complaint(s) made by an aggrieved student in respect of the following:

- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the process under the declared admission policy of the institution;
- iii. refusal to admit in accordance with the declared admission policy of the institution;
- iv. non-publication of a prospectus by the institution, in accordance with the provisions of these regulations;
- v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
- viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
- ix. non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
- xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time;
- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, other Backward Classes, Women, Minorities or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided;
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force;
- xvii. any action initiated/taken contrary to the statutes, ordinances, rules, regulations, or guidelines of the institution; and
- xviii. any action initiated/taken contrary to the regulations and/or guidelines made/issued by the Commission and/or the regulatory body concerned.

A handwritten signature in blue ink, appearing to be 'BVL', is located in the bottom right corner of the page.